

SALE DATES: _____

SHIPPING DATE: _____

DELIVERY DATE: _____

A SMALL WORLD GIFT SHOP®

388 South Ave. Suite B, Staten Island, New York 10303

Tel: (718) 442-9005 Fax: (718) 442-9014 Toll Free: 1(800) 530-0169

E.mail: info@molyn.com web site: www.molyn.com

PROGRAM AGREEMENT

THIS CONTRACT SERVES AS A BINDING AGREEMENT BETWEEN A SMALL WORLD GIFT SHOP AND THE UNDERSIGNED PARTY TO RUN THE AGREED UPON FUND RAISING PROGRAM, TO RETURN ALL MERCHANDISE IN THE CONDITION IT WAS RECEIVED AND MAKE PAYMENT IN FULL AT THE COMPLETION OF SALE. PLEASE READ PROGRAM AGREEMENT IN FULL BEFORE SIGNING!!!!

Type of Program: _____

Organization/School Name: _____ **No. of Students:** _____

Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

School Tel. No.: _____ **School Fax No.:** _____

Person in Charge: _____ **Title:** _____

Home Phone No.: _____ **Work/Cell Phone No.:** _____

Dollar Amt. Sold for Prior Year: _____ **(Must be provided, used for packing guideline)**

Start Date: _____ **End Date:** _____ **Tax I.D. No:** _____

PTA / PTO E- mail: _____

ADDITIONAL IMPORTANT INFORMATION

- **A SMALL WORLD GIFT SHOP WILL PAY ALL FREIGHT CHARGES TO AND FROM SCHOOL.**
- **INSPECT ALL MERCHANDISE RECEIVED IMMEDIATELY AND REPORT DAMAGES/MISSING ITEMS.**
- **PRICES LISTED ON INVENTORY SHEETS ARE YOUR COST FOR PRODUCTS PER PIECE. HOWEVER, YOU MAY WANT TO INCREASE THESE PRICES SO THAT YOUR SCHOOL WILL PROFIT FROM SALE.**
- **ALL MERCHANDISE IS ON CONSIGNMENT, UNSOLD MERCHANDISE CAN BE RETURNED PROVIDING MERCHANDISE IS IN THE SAME CONDITION RECEIVED!**
- **DO NOT MARK ITEMS WITH MARKERS, STICKERS, PENS, ETC. OR YOUR SCHOOL WILL BE CHARGED FOR SAID MERCHANDISE.**
- **INVENTORY SHEETS MUST ACCOMPANY RETURNED UNSOLD MERCHANDISE SO THAT YOUR SCHOOL CAN BE CREDITED ACCORDINGLY. PLEASE RETAIN A COPY OF YOUR INVENTORY SHEETS FOR YOUR RECORDS!**
- **SALES OF LESS THAN FIFTEEN HUNDRED DOLLARS WILL BE RESPONSIBLE FOR THE SHIPPING CHARGES.**
- **SEND PAYMENT WITHIN 5 BUSINESS DAYS OF COMPLETION OF SALE.**
- **ORGANIZATIONS THAT CANCEL THEIR SALE AFTER FAIR HAS SHIPPED FROM OUR WAREHOUSE WILL BE CHARGED A \$450.00 PACKING / HANDLING FEE AND SHIPPING COST TO AND FROM THEIR SCHOOL.**
- **First Floor Delivery Only!**

PLEASE CHECK IF NEEDED:

GIFT BAGS _____ **COMING SOON POSTERS** _____ **MONEY ENVELOPES(ONE PER CHILD** _____

SPECIAL INSTRUCTIONS:

SIGNATURE: Erica Lynn

SALES REP/ DATE

SIGNATURE:

CHAIRPERSON / DATE

SIGNATURE:

PRINCIPAL/DATE